



CONTRACTORS STATE LICENSE BOARD

BOARD MEETING MINUTES

Friday, September 6, 2013

A. CALL TO ORDER

Board Chair Joan Hancock called the meeting of the Contractors State License Board (CSLB) to order at 10:00 a.m. on Friday, September 6, 2013, in the John C. Hall Hearing Room at CSLB headquarters located at 9821 Business Park Drive, Sacramento, CA 95827. A quorum was established.

Board Member David Dias led the Board in the Pledge of Allegiance.

Board Members Present

Joan Hancock, Chair
David Dias, Vice Chair
Ed Lang, Secretary
Pastor Herrera Jr.
Kevin J. Albanese
Robert Lamb

Matthew Kelly
John O'Rourke
Bruce Rust
Paul Schifino
Linda Clifford

Board Members Excused

Frank Schetter

CSLB/DCA Staff Present

Stephen Sands, Registrar
Cindi Christenson, Chief Deputy Registrar
Karen Robinson, Licensing Chief
Don Chang, Legal Counsel

David Fogt, Enforcement Chief
Rick Lopes, Public Affairs Chief
Erin Echard, Executive Office
Laura Zuniga, Legislative Chief

Public Visitors

Ken Grossbart
Sue Gathman
Aileen Scrodin
Jeff Seaters
Shauna Krause
Beverly Carr

Phil Vermeulen
Daniel Cohen
Phil Coccianta
Greg Johnson
Terry Seabury

B. CHAIR'S REMARKS AND BOARD MEMBER COMMENTS

Board Chair Joan Hancock opened the meeting by welcoming two new Board members, Linda Clifford and Kevin J. Albanese. Each gave a brief background and expressed their pleasure to be working with CSLB. Ms. Hancock then presented a certificate of appreciation to Testing Chief Heidi Lincer-Hill, who is leaving CSLB for a promotion. Ms. Hancock asked if there were any additional comments. Board Member Robert Lamb announced that contractor and friend, John Odom, who was injured in the Boston



Marathon massacre, will finally be able to return home to California. A short video was shown and he then asked for a motion to be made to send a letter of support to Mr. Odom.

Motion to Draft a Letter of Support for John Odom

MOTION: A motion was made by Board Member Pastor Herrera Jr. and seconded by Board Member John O'Rourke to Draft a Letter of Support for John Odom. The motion carried unanimously, 12-0.

C. PUBLIC COMMENT SESSION

Daniel Cohen requests CSLB consider suspending the additional experience verification process. A packet of sample letters sent to contractors was distributed to Board members. He requested that this item be added to the next Board meeting agenda; Board Chair Joan Hancock requested that he first speak with Chief of Licensing Karen Robinson.

DCA Board and Bureau Relations Deputy Director Christine Lally introduced herself.

Aileen Scrodin expressed her frustration with the new work experience requirements which she feels are prohibiting applicants from obtaining licenses.

D. ELECTION OF BOARD OFFICERS

Board Chair Joan Hancock advised that previously elected Vice Chair Mark A. Thurman was not re-appointed and that a new election would take place. Ms. Hancock provided the recommended slate of officers for consideration by the Board:

- Joan Hancock – Chair
- David Dias – Vice Chair
- Ed Lang – Secretary

Ms. Hancock asked if there were any nominations from the floor. None were received.

Motion to Approve the 2013-2014 Board Officers

MOTION: A motion was made by Board Member Robert Lamb and seconded by Board Member John O'Rourke to approve the 2013-2014 Board Officers. The motion carried unanimously, 11-0.

E. REVIEW AND APPROVAL OF THE JUNE 11, 2013, BOARD MEETING MINUTES

Motion to Approve the June 11, 2013, Board Meeting Minutes

MOTION: A motion was made by Board Member Robert Lamb and seconded by Board Member John O'Rourke to approve the June 11, 2013, Board Meeting Minutes. The motion carried unanimously, 11-0.



F. ENFORCEMENT COMMITTEE REPORT

Enforcement Committee Chair Ed Lang commented on the energy efficiency and permit compliance campaign and “going green” with a joint task force.

1. Enforcement Program Update

Enforcement Chief David Fogt reported on a pilot program with CHP and provided peace officer highlights. Mr. Fogt detailed activity in CSLB Intake and Mediation Centers, Investigative Centers, Case Management, and SWIFT. He also provided updates on the public works arena, staffing vacancies and general complaint-handling statistics, as well as training and vehicles.

2. Review and Approval of Disclosure by CSLB of a Partnering Agency’s Disciplinary Action

It is proposed that CSLB encourage all public agencies to advise the CSLB of their documented complaints as well as other problems encountered with licensees. After verification, the CSLB will then flag the licensee on the CSLB website with an advisory statement and an electronic link.

Motion to Approve Disclosure by CSLB of a Partnering Agency’s Disciplinary Action

MOTION: A motion was made by Board Member Pastor Herrera Jr. and seconded by Board Member Paul Schifino to Approve Disclosure by CSLB of a Partnering Agency’s Disciplinary Action. The motion carried unanimously, 11–0.

G. PUBLIC AFFAIRS COMMITTEE REPORT

Public Affairs Committee Chair Pastor Herrera Jr. commended the Public Affairs Office on educating the Hispanic community and the success of Senior Scam StopperSM seminars.

1. Public Affairs Program Update

Public Affairs Chief Rick Lopes gave community outreach, publication, and Internet highlights (including working with IT to provide a new look and feel to the CSLB intranet and public website) to the Board, and noted that social media activity continues to increase. A “Catch a Contractor” reality show will air on Spike TV. License certificates and the 10 Tips brochure were modernized by staff.

H. LEGISLATIVE COMMITTEE REPORT

Legislative Chief Laura Zuniga provided the Legislative Report.

1. Status of 2013 Legislation

Signed by Governor:

- SB 261 Contractors: Fraudulent Use of License



- SB 262 Supervision and Control of a Contractor's Business

Two-year bills:

- AB 993 Contractors: Arbitration
- SB 263 Contractors: Unlicensed Activity

Expected to be signed later this year:

- SB 822 Delinquency Fee

2. Review of License Suspension Chart

This chart was created to show the different ways a license-related issue could occur and the effect the issue could have on a license. This chart will be available to the public once it is finalized.

I. LICENSING COMMITTEE REPORT

1. Licensing Program Update

Licensing Chief Karen Robinson reported on the licensing application workload and processing times. She also reported on progress in the LLC, Workers' Compensation, Criminal Background, Licensing Information Center (call center), and Judgment Units.

2. Testing Program Update

Heidi Lincer-Hill provided updates on the Examination Administration Unit, eight testing centers, staff recruitment efforts, and testing wait times.

3. Review and Approval of Language for Asbestos Classification Regulation

CSLB has been discussing the necessity of having a new license classification, C-22 - Asbestos Abatement. The idea has now been approved and staff has been given the task of amending the proposed language.

Motion to Approve Language for Asbestos Classification Regulation

MOTION: A motion was made by Board Member Ed Lang and seconded by Board Member Robert Lamb to Approve Language for Asbestos Classification Regulation. The motion carried unanimously, 11-0.



L. ADJOURNMENT

Board Chair Joan Hancock adjourned the Board meeting at 12:49 p.m. without completing Agenda Items J – Executive Committee Report and K - Review of Tentative Schedule.

Joan Hancock, Chair

Date

Stephen P. Sands, Registrar

Date